SENTRAL ENROLMENTS

Customer Segment	Independent Schools

OVERVIEW

1. What problem does this module address?

ℹ️ A comprehensive tool that manages student enrolment, household and staff data in a simple integrated environment.

The Sentral enrolments module offers a simple and streamlined process for adding and managing student enrolments. Tasks such as creating enrolment inquiries, handling pending enrolments and managing waitlist applications become more efficient with less chance for errors in data entry.

The accurate management of household information is a critical aspect of enrolments. The Sentral enrolments module enables administrators to correctly identify complex relationships within households and initiate communications accordingly.

Advanced reporting features enable administrators to create and export custom and ad hoc reports on student and family data, staff lists and state-based curriculum records

2. How does Sentral help solve this?

ℹ️ **The Sentral Enrolments Module:**

- Gives a dashboard overview of key metrics about the school's enrolments and staffing numbers as well as alerts for upcoming expiration dates for student visas, court orders and other time sensitive matters.

- All common data fields come out of the box, allowing schools to easily record student census details, health, private and sensitive information as well as documents and other attachments. The system is SIF compliant and has strong data validations to help create better consistency and accuracy of all data. Details can be quickly and easily updated for an individual student or for multiple students in bulk.

- Easily and accurately handles complex households, allowing the school to connect any individual to an unlimited number of households and for any household to have an unlimited number of individuals connected to it.

- Offers smart filtering and search functionality that gives fast access to basic information and the ability to deep dive into more comprehensive information about any student, staff or family member's record and the relationships between individuals.

- All records are stored indefinitely, even after an individual has left the school and if an individual return to the school (as a student, or as family member of a new student) the school builds off the same contact record.

- Has seamless integration with the other modules of Sentral, to populate student, staff and class information as well as debtor obligations into Fees and Billings. The system can also connect to the Admissions Module, giving up to the minute information on Enrolment numbers and exit dates, and allows the school to adjust future student places for all school years.

- Contains built-in census and other exports for school reporting requirements – as well as the ability to create and save custom reports.

- Has a quick and easy end of year rollover process which builds on top of previous years' information, not replacing it. This includes the ability to select students for abnormal rollover (such as repeating a year, skipping a grade or transitioning out of the school), and can handle schools that run outside of a traditional calendar school year.

- Schools can also create their own fields to record information about individuals as well as their own custom year groups (which can still be connected to traditional year levels for census reporting requirements).

3. Who will use and get value from this Module?

The Enrolments module will be used by administrative and/or office staff who handle students & household information, manage documentation, handle deposits and who work in conjunction with financial teams and Heads of school. A deep understanding of current school policies and procedures is essential to ensure data is consistently captured, centralized, transparent with efficient handover to bursary. Enrolments also benefits the parent and community at large to provide time efficient and easy school interactions.

The Enrolments module will also be used by your Marketing staff to report on and review the existing enrolments, to manage communications and the parent engagement during the lifetime of the student. It will also allow the ability of your Marketing or Enrolment staff to target specific age based on your future requirements and fostering an alumni community.